

# ACE GROUP SHOW EXHIBITION GUIDELINES and REGISTRATION FORMS

1. You must be a current, dues-paid member of ACE
2. Your work must be of your highest standard. You will be a visual representative of ACE and, therefore, your work must:
  - a. Show a discernable degree of craftsmanship
  - b. Be framed to a professional standard – no clip frames, no fast frames, no raw or unfinished edges on canvases, no sawtooth hangers no staples showing on canvases, no dirty, water-spotted or warped mats – be wired with adequate wire (**NO clothesline, dental floss, yarn, speaker wire, string, etc.**) and screw eyes to support the weight of your work – be dry in both paint and varnish
  - c. Free-standing sculptures must have their own, professional-quality pedestal for display. No sculpture may exceed 40 lbs. in total weight.
  - d. **Must have a signed Liability Waiver Form accompanying your work (page 2) at time of drop-off.**
3. All works must have been completed in the last four (4) years and not been previously exhibited in any ACE-sponsored show.
4. **You may submit 1 work. Work must be 11”x 14” (including frame) or smaller. Sculptures must be 12”x 12”x 12” or smaller and pedestal supplied by artist.**
5. **DROP OFF – Sunday, April. 16th, 2023 at 12:00pm until 3:00pm at the Sigal Museum, 342 Northampton St., Easton -** attach both the ACE Show Registration Form found below, and a completed waiver to the back of your work at time of drop off.
6. Failure to adhere to these directions can result in disqualification from exhibiting. No exceptions.
7. This is a curated show. While every attempt will be made to include at least one piece from each member, there IS NO GUARANTEE. THE GOAL IS TO CREATE THE BEST SHOW THAT REPRESENTS THE PROFESSIONALISM AND CRAFTSMANSHIP OF THE ACE MEMBERSHIP. SOME WORKS MAY BE DECLINED DUE TO VOLUME OF WORKS AND SIZES OF WORKS RECEIVED – OR THE WORK’S INABILITY TO CONTRIBUTE TO A VISUALLY COHESIVE SHOW.

---

(Cut along line and attach to back of artwork)

## ACE SHOW REGISTRATION FORMS

### ACE Show Registration -Gallery Copy

Title: \_\_\_\_\_

Size: \_\_\_\_\_

Medium: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Price: \_\_\_\_\_

Artist: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

### ACE Show Registration –Affix to Artwork

Title: \_\_\_\_\_

Size: \_\_\_\_\_

Medium: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Price: \_\_\_\_\_

Artist: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

**IMPORTANT – YOU MUST DUPLICATE INFORMATION ON EACH FORM ABOVE TO ASSIST EXHIBITION COMMITTEE VOLUNTEERS & RECORDS AT TIME OF DROP OFF**

**ART EXHIBITION AGREEMENT AND LIABILITY WAIVER** on the next page must be filled out, signed and provided at drop off of your artwork! It is recommended that you make a copy for your files.

## ART EXHIBITION AGREEMENT AND LIABILITY WAIVER

In consideration of the willingness of Arts Community of Easton, Inc. (hereinafter "ACE") to exhibit works of the undersigned artist (hereinafter "Artist") at an exhibit or events to be held from/on April 20<sup>th</sup>, 2023 to June 10<sup>th</sup>, 2023 at The Sigal Museum, 342 Northampton Street, Easton, PA 18042 (hereinafter "the Venue"), the parties, for their mutual benefit and the benefit of the owners of the Venue, agree as follows:

- The Artist is 18 years or older or, as either parent or legal guardian, the undersigned gives permission for the Artist to participate in the exhibit described above.
- The Artist (or parent or guardian) is aware that neither ACE nor the Venue insure or agree to be responsible for any theft, damage, or loss of any artwork/article.
- Artist (or parent or guardian) agrees to accept any and all loss, theft, or damage resulting directly or indirectly from Artist's participation in the exhibit(s) and agrees both not to sue and to hold ACE and the Venue and their owners, directors, officers, employees, agents, or volunteers harmless from liability and responsibility for any loss, theft, or damage to person or property arising from or in the course of Artist's participation in the exhibit(s).
- Artist (or parent or guardian) understand that this release is intended to protect ACE and the Venue and their owners, directors, officers, employees, agents, and volunteers from any claim of liability for any damage to person or property.
- Artist (or parent or guardian) understands that this is a release from liability, a hold harmless agreement, and an assumption of risk agreement which is a legally binding contract between ACE and the Artist, and the parties' agents, successors, heirs and assigns.
- Artist gives ACE and the Venue permission to use photos of individual artwork or group photos taken in the gallery for promotional/publicity purposes only. The Artist retains all copyrights.
- The Parties agree that the sales price of any art shall be set by the Artist and commission on any sales is to be as follows: To Venue 15% of sales proceeds and 15% of sales proceeds to ACE. 70% retained by Artist.
- Artist agrees to comply with all rules and regulations governing the exhibit(s) as attached to and made a part of this agreement or as otherwise communicated to the Artist by ACE or the Venue. **This includes any Covid restrictions.**
- Artist understands artwork must be **picked up** on June 11<sup>th</sup>, 2022 between 12:00 til 3:00pm during the specific times provided. Artwork left longer than 5 business days beyond the designated pickup times will become the property of ACE and the Venue and can be disposed of at their discretion.

**My signature on this agreement indicates that I have carefully read this agreement, fully understand its content, and agree to the terms stated above.**

\_\_\_\_\_  
Artist's Signature

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

(Print your name here)

Arts Community of Easton, Inc. (to be completed at drop off)

Date: \_\_\_\_\_ Exhibition Committee Rep. \_\_\_\_\_